

Crafton Hills College

PPR Minutes

Date: October 27, 2014

Time: 3:00 PM – 4:45 PM

Location: LRC-135

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Ben Gamboa	Y	Bryan Reece	Y
Co-Chair: Jessica McCambly	Y	Meridyth McLaren	Y	Rebecca Warren-Marlatt	Y
Daniel Bahner	N	Robert Brown	Y		
Adam Downer	Y	Floyd Simpson	Y		

Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from September 8, 2014 (5 minutes) 	Minutes approved as written.	
<ul style="list-style-type: none"> Review where programs are at with completing the four-year plans 	Keith reviewed the progress on the current four-year plans. Rebecca suggested we refer to the plans differently so that it is easier to understand what we are referring to: Annual Snapshot or Annual Plan vs. Program Self-Evaluation or Program Review or Four-Year Self-Evaluation.	We will decide on a new name for each type of plan for changes next year. Keith will put on agenda for Spring.
<ul style="list-style-type: none"> Review the PPR Schedule and discuss process for reviewing programs for the following week 	Reviewed process, rubric, and expectations for next PPRC meeting for committee members.	
<ul style="list-style-type: none"> Review the process for prioritizing objectives and discuss approach for revising the process to include an aspect for requests that occur after program review 	Need to discuss how to address prioritizing positions when new ones open up after the program review prioritization process. Where does the process happen? Who does it? Process needs to include data. Need to trust each other. This year more issues than usual because of 8.5% salary increase. Maybe this group considers prioritization and submits to President's Cabinet and President decides. What do other College's do? Gap is from March to when final budget is approved in August. Needs to be a meeting in the fall semester to prioritize. Committees have one meeting in fall to prioritize new positions.	Keith will draft a process that incorporates the following ideas: So many days after final budget is approved we evaluate new positions that have opened up not included in the planning. Who is involved? What is the process? Maybe have a rubric for how positions get combined with positions already prioritized. Collect feedback and let President figure out how to combine PPR prioritization with new prioritization.

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Other Items 	Keith reminded the committee that the committee was meeting with Research and Resource Development next week and offered to help the committee with any of the documents that they	
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	might need to be prepared for the meeting next week.	
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.